



## Giving quality advice throughout Renfrewshire

### Board Volunteer Application Form

Thank you for your enquiry about volunteering within the Bureau. We are always looking for volunteers to train as advice workers, but we would also like to hear from you if you can offer other skills such as administration, fund-raising or campaigning work.

Renfrewshire CAB is an Equal Opportunities organisation and welcomes applications from everyone, regardless of age, creed, gender, race, sexual orientation or disability. We actively promote equality of opportunity for all and welcome Volunteer applications from a diverse range of applicants.

At Renfrewshire CAB we offer free, confidential, and impartial advice. You must work within these principles, and support the CAB equal opportunities policy.

If you would complete the following application it will help us gain an insight into your skills and how they can support the Renfrewshire Citizens Advice Bureau.

Please Type or write clearly, using Black text or ink

#### 1. Personal Information

Surname			Forename(s)		
Title					
Permanent Address					
Postcode		Email Address			
Contact Telephone Number(s)			Day/ Evening or Both	Delete as appropriate	

## 2. Your previous Commitments

We would like to know what you have been doing for the last few years, we need no more than 10 years however feel free to provide more if you wish.

We are not just looking for work experience. You may have cared for others, volunteered for another Organisation or travelled for example. All these things and more bring valuable experience. Please continue on a separate sheet if necessary.

## 3. Education and Qualifications

You do not need any formal qualifications to work for the Bureau but we are interested in any Education or Training you may have gained.

Please provide details of any qualifications you have gained whether from Education or Training Events. Please continue on a separate sheet if necessary.

Place of Study	Qualification / Training Event	Result, if applicable	Date Gained / Attended

## 4. Your Skills

Please let us know of any of your skills which may be relevant to our Advising work, or any of the other aspects of the Bureau. Examples might be dealing with the Public, using the phone, filling out forms, filing etc. Please continue on a separate sheet if necessary.

5. [Why you would like to join Renfrewshire CAB](#)

We are delighted you wish to join us and we would like to know why you thought of us in particular.

6. [Leisure Interests](#)

We are interested to hear about your leisure time. What do you do to relax?

7. [About you....](#)

If there is anything else you would like to tell us about yourself please do it here, Thank you

8. [Interests to Declare](#)

In view of the work of the Bureau we need to know if you have any 'Interests' in the Renfrewshire area, for example are you a Landlord or have any type of Business in the area, if you sit on any 'Committees'.

Please detail **all** your interests below. Please continue on a separate sheet if necessary.

If you have no Interests please indicate accordingly.

## 9. Rehabilitation of Offenders

Renfrewshire CAB actively promotes equality of opportunity for all with the right mix of talent, skills and potential, and welcomes Volunteer applications from a wide range of candidates, including those with criminal records.

Have you ever been convicted of a Criminal Offence, been bound over or cautioned or are currently the subject of proceedings which might lead to a conviction, an order binding you over or a caution, in the UK or any other Country?

	<b>No</b>	Delete as appropriate
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If Yes, please provide details on a separate sheet.

## 10. Declaration

I declare that the information I have given in support of my applications, to the best of my knowledge and belief, true and complete.

Signature:

Date:

**Thank you for taking the time to complete our application.**

Please return this application by email to;

[martin.fotheringham@paisleycab.casonline.org.uk](mailto:martin.fotheringham@paisleycab.casonline.org.uk)